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| **ACTION CODE LEGEND:** | **DATE:** 20220808 |
| **X – ORIGINATOR OR OFFICE AFFIXING**  **ROUTING SHEET F – RETURN TO:** **A – SIGNATURE G – INITIAL****B – RECOMMENDATION H - DECISION****C – CONCURRENCE I – OTHER:****D – INFORMATION****E - REVIEW** **ROUTING – USE NUMBERS TO SHOW ORDER OF ROUTING** | **SUBJECT: EARLY RETIRMENT REQUEST IN THE CASE OF MAJOR DAVID D. FLANGAN 123456789/0111 USMC** |
| RTG | CODE | OFFICE CODES | DATE | INITIALS |  | ORIGINATOR INITIALS | DUE DATE(IF ANY) |
| IN | OUT | CONCUR |  NON-CONCUR | ROUTINE  | MPF |  |
| 10 | AH | Commanding Officer | 8/5 | 8/6 |  | DSR | URGENT |  |  |
| 9 | CDE | Executive Officer |  |  |  |  | **REMARKS** |
| 8 | CDE | Sergeant Major | 8/4 | 8/5 |  |  |
| 7 | CE | S-1 Adjutant | 8/2 | 8/3 | CC |  | **REMARKS AND SIGNATURES** |
| 6 | CE |  S-1 Chief |  |  | CC |  | **REFERENCE(S):**1. MARADMIN 135/19
2. MCO 1900.16 CH 2

 **PURPOSE:**To receive approval or disapproval from the Commanding Officer.**BACKGROUND:** Chain of Command recommended approval (HQ CO). Captain Flanagan completed his transition readiness seminar on 24 September 2021.**DISCUSSION:** Captain Flanagan is requesting retirement under temporary early retirement in conjunction with waiving ten years of commissioned service.**RECOMMENDATION:** Per reference (a) Captain Flanagan meets the eligibility criteria for Temporary Early Retirement Authority. Per reference (b) Captain Flanagan does not meet the minimum TIS requirement for a grade waiver.**Marine POC information:** SSgt Latterner (703) 432-1864 POC EMAIL: ashley.latterner@usmc.milPOC Phone: (703) 432-1864**Remarks**:  |
| 5 | CE |  S-1 Clerk |  |  |  |  |
|  |  |  S-3 Officer |  |  |  |  |
|  |  |  S-3 Chief |  |  |  |  |
|  |  |  S-4 Officer |  |  |  |  |
|  |  |  S-4 Chief |  |  |  |  |
|  |  |  SACO |  |  |  |  |
|  |  |  Career Planner |  |  |  |  |
|  |  |  Chaplain |  |  |  |  |
|  |  |  Family Readiness |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **HQ Company** |  |  |  |  |
| 4 | ABE |  Company Commander |  | 8/1 |  | MM |
| 3 | CDE |  Executive Officer |  |  |  |  |
| 2 | CDE |  Company 1stSgt |  |  |  |  |
| 1 | CE |  Clerk |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **Service Company** |  |  |  |  |
|  |  |  Company Commander |  |  |  |  |
|  |  |  Executive Officer |  |  |  |  |
|  |  |  Company 1stSgt |  |  |  |  |
|  |  |  Clerk |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **PMO** |  |  |  |  |
|  |  |  Provost Marshal |  |  |  |  |
|  |  |  Provost Sgt |  |  |  |  |
|  |  |  Deputy Chief |  |  |  |  |
|  |  |  Ops Officer |  |  |  |  |
|  |  |  CID OIC/SNCOIC |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **Fire Department** |  |  |  |  |
|  |  |  Fire Chief/DFC |  |  |  |  |
|  |  | **Other** |  |  |  |  |
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